

Christmas IN NAZARETH

Saturday, December 9, 2023 from 10 a.m. – 3 p.m.

2023 Craft Vendor Application

We invite you to participate in our annual community-wide celebration on December 9, 2023.

Business Name: _____

(Used for Advertising)

Contact Person: _____

Phone: _____ Email: _____

Business Address: _____

Website: _____

(This can include Facebook, Etsy, Etc.)

Please describe your products in 10 words or less.

Please list all items to be sold at this event.

VENDORS ARE PROHIBITED FROM SELLING ANY ITEMS NOT LISTED IN THIS AGREEMENT

This form is also available online. Visit: www.moravianhistory.org/christmas-in-nazareth

Please check those that apply to your business:

Vendor Category: \$50 Arts/Crafts \$25 Non-Profit

Requested Number of 10x10 Spaces: 1 2

Total: _____

Images:

Vendors must send **at least two photos of your display** at a previous show, as well as **a photo of the items** you are wishing to sell (or a link to a social media site or website that shows photos). This agreement will not be deemed complete unless all sections are complete and all required documents are submitted, along with payment in full. Vendors will be juried and will need approval before acceptance into the Festival. Vendors will receive email confirmation of acceptance.

By signing this application, you are confirming that you have read and fully understand and agree to the terms outlined in the Festival Policies & Regulations (see next page), will abide by the rules or risk being removed from the festival grounds.

Business Name

Applicant Signature

Date

Total Enclosed: \$ _____

Checks are payable to the Moravian Historical Society.

Circle One: Visa

MasterCard

Expiration Date _____

CV Code _____

Card Number _____

Zip Code _____

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Festival Policies & Regulations

1. Setup: Vendors may set up their booths on **Saturday, December 9, 2023**, from **8am – 10 am**.
 - a. We kindly request that you do not set up prior to this time to ensure that all booths are correctly occupied. Please sign in PRIOR to setting up your booth.
 - b. Vendors are encouraged to bring hand carts to transport products to their booth during setup and breakdown. Be advised that part of the grounds includes a short but steep hill from the road.
 - c. Volunteers will be on hand at the Moravian Historical Society Information Tent to assist with setup and breakdown.
2. Parking: There is free street parking in the surrounding neighborhoods.
 - a. After setup, vendors should park their vehicles far enough away from the festival grounds to allow parking for patrons. Doing so benefits all vendors and customers.
 - b. Handicap parking is available. Spaces must be reserved prior to the event on the application form. A handicap tag is required.
3. Booths: Booth spaces are 10' x 10'.
 - a. Booth spaces are not pre-assigned.
 - b. The booth locations include additional room to accommodate movement between vendors with 10' x 10' setups.
 - c. Vendors are not allowed to set anything up in front, behind, or beside the allocated space. Should your booth require additional space, a second booth must be purchased.
 - d. Vendors are to provide their own table and tent, chairs, and any other items needed.
 - e. No items may be attached to the buildings, trees or anything else on the property.
 - f. Vendors must have signage clearly identifying the name of the vendor.
 - g. Vendors cannot sublet, assign, donate or trade spaces.
 - h. No generators will be allowed. This includes both gas and propane.
 - i. No sound amplification may be used unless agreed to in writing with the Moravian Historical Society not later than 14 days prior to the Festival.
4. Products: Only arts/crafts that are made by the artist only will be considered hand-made. The Moravian Historical Society reserves the right to determine if a product should be listed as hand-crafted or commercial.
 - a. Vendors shall exhibit, sell, or give away only merchandise, literature, and services specified in the application. Vendors shall not sell or give away food or beverages without prior approval.
 - b. No coupons may be given out from your booth for any business not directly affiliated with your booth.
5. Event Details:
 - a. **This is an outdoor event: The festival goes on rain, snow, sunshine or wind.**
 - b. Vendors are required to have their booths open until **3:00 p.m.**
 - c. Vendors are responsible for collecting and reporting their own taxes.
 - d. Vendors agree to make no claim for any reason against event coordinators for loss, theft, damage, or destruction of goods, nor for injury to themselves, employees, volunteers or visitors incurred at the event.
6. The Moravian Historical Society reserves the right to accept or decline any applications at its discretion.
7. REFUND Policy: This event is a fundraiser for the Moravian Historical Society; the vendor acknowledges and agrees that the Moravian Historical Society shall not be obliged to issue refunds under any circumstances on vendor space rental. The Moravian Historical Society is not liable or responsible for delays, cancellation, or postponements of the festival or events within the festival due to inclement weather, war, government action, strikes or other matters beyond its control.